



SAN JUAN ISLAND SCHOOL DISTRICT

REVISION 5/18/2011

Proposal for Fundraising and/or Requests of Donations of Goods or Services

Any and all fundraising conducted within the district, and/or on behalf of the district, must have prior approval by the Superintendent. This includes, but is not limited to, fundraising by classrooms, schools, and ASBs.

School: _____ Fundraising Start Date: _____

Group: _____ Fundraising End Date: _____

Requestor: _____

The funds will be accounted through?: General Fund _____ ASB _____

Trust Fund for Charitable Donations _____

Raising money for a charity? _____ Name of Charity? _____

Address: _____

Phone Number: _____

Purpose of fundraiser? _____

Describe your fundraising activities: _____

Who will be your primary donors (students, parents, corporations, individuals, foundations)? _____

Will you recognize donors? _____ If so, how? _____

Estimated Revenues: _____ Actual Revenue: _____

Estimated Expenditures: _____ Actual Expenditure: _____

Estimated Profit: _____ Actual Profit: _____

Approved: _____

Principal/Date

Superintendent/Date

REVENUE ACCOUNT CODE

EXPENDITURE ACCOUNT CODE

If ASB: _____

Club Leader (Student)/Date

Club Advisor (Staff)/Date

ASB Advisor Date

ASB Senate Budget Committee (student) Date